



## **Job Description - Domestic Maintenance Technician**

### **Job Purpose**

To support the effective delivery of catering, accommodation, and ancillary services on an offshore installation, in line with established work routines or task analysis, and the defined scope of services. The Domestic Maintenance Technician plays a key role in maintaining high standards of service and in supporting the health, comfort, morale and well-being of all personnel onboard. This role is essential in contributing to a positive living and working environment, while ensuring full compliance with offshore safety, health, and hygiene regulations, as well as the offshore installation and Company procedures at all times.

### **Main Duties / Tasks**

- By utilising resources available, work as effectively and efficiently as possible to ensure the service is provided to the agreed standards
- Report any hazards or other irregularities
- Report any damage or loss to inventory
- Carry out duties such as, plumbing, fabric maintenance, joinery and other emergency repairs
- Carry out safety inspections as required
- Sourcing & ordering of spare parts & equipment
- Help with tasks you're able to do when needed, such as unloading containers

## **Additional Information**

### **Responsibility for the Work of Others**

- Guidance and support to third party contractors

### **Responsibility for Machinery / Equipment / Materials / Consumables**

- Ensure equipment is used correctly, operated safely, maintained and kept clean and hygienic
- Carry out all work in line with Risk assessments, Safe Systems of Work, COSHH and Health and Safety at Work Act
- Notify line supervisor of any defects or maintenance requirements within areas of responsibility

### **Decision Making**

- Take part in regular reviews and help identify and implement improvements
- Take responsibility for addressing your own development needs and future training requirements
- Fully support and participate in all Client and Company safety initiatives and training

### **Communication / Contact with Others**

- Participate in pre-shift briefings with all members of the team which covers subjects such as routine information and any actions regarding customer complaints
- Report any customer complaints immediately and take the necessary action if appropriate
- Develop positive relationships with clients, actively seeking client and customer comments, being 100% aware of the perception of company service on the unit
- External vendors & ordering

## **Experience / Qualification**

- Formal qualification in at least one trade
- Minimum one-year offshore experience
- BOSIET / FOET
- Norwegian Escape Chute (*client specific*)
- MIST
- OEUK Medical & Food Handlers Medical
- Bi-Deltoid Shoulder Measurements